



FEES & CHARGES **2024** PRIVATE & BUSINESS AVIATION


AÉROPORT
TARBES LOURDES
Pyrénées

SUMMARY



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**OF LOURDES,
HIGH PYRENEES REGION**



BUSINESS TERMINAL CONTACTS



**OPÉRATIONS & ASSISTANCE
BUSINESS TERMINAL**

+33(0)6.84.90.21.81

Fréquence OPS-VHF :
131.465

vip.tarbes-lourdes@aeroports-laregion.fr



CATERING & RESTAURANT

+33(0)5.62.32.60.50

catering.tarbes-lourdes@aeroports-laregion.fr



**REFUELLING
WORLD FUEL SERVICES**

+33(0)5.62.92.53.08

+33(0)6.72.14.35.21

LDE.GPO-A@wfscorp.com



**CUSTOM / IMMIGRATION
CONTROL**

+33(0)5.62.51.93.29

bse-tarbes@douane.finances.gouv.fr

1.

INVOICING AND PAYMENT CONDITIONS

PREAMBLE

The Present General terms and conditions apply to services provided by Aéroport Tarbes Lourdes Pyrénées - SPLAR according to article L6325-1 and following of the Transport Code.

Aeronautical fees and airport handling charges have to be prepaid, prior to take off, by all companies or individuals who have not signed a special agreement with the Aéroport Tarbes Lourdes Pyrénées company (SPLAR).

Tariffs are expressed in Euros and excluded VAT.

PAYMENT CONDITIONS

- **Immediate payment at LDE Business Terminal**
- **Cash payment (if amount below €1 100)**
- **Bank Transfer or Cheques, credit card payment (Visa, Mastercard, AMEX)**
- **Invoice issued by Aéroport Tarbes Lourdes Pyrénées - SPLAR**

In the event of non-payment, the invoice will be sent to the user at the end of the current month with a surcharge of 10€HT corresponding to invoicing charges.

All bank charges must be borne by the payer. Unless specifically agreed, invoices are payable on the date specified on the invoice.

Aéroport Tarbes Lourdes Pyrénées - SPLAR requires either prepayment or deposit of a bank guarantee, except contractual agreement.



PROCEDURE IN CASE OF LATE PAYMENT

All invoices issued by Aéroport Tarbes Lourdes Pyrénées – SPLAR which remains unpaid within a month generate an automatic reminder letter.

After a third reminder, the case is forwarded to the Legal Service of SPLAR company. This transmission automatically incurs litigation entry fees that are fixed at 100 EUR not including VAT, independent of recovery costs. The fees are automatically accompanied by a late penalty calculated at 1.5 times the legal interest rate on the full amount owing, in accordance with the Act N°92.1442 of 31 December 1992.

PRE-TRIAL AND TRIAL PROCEEDINGS

Aéroport Tarbes Lourdes Pyrénées SPLAR can assume the following procedures:

- Implementation of Article L.6123-2 of the Transport Code
- Common law procedures



APPLICATION OF VAT

The value added tax on airport services (landing fees, lighting, parking, passengers' service and fueling) is charged as 20% (on 1 January 2014).

Exemptions from VAT are applicable to:

- French airlines, which can certify that their flights to and from foreign destinations, outside Metropolitan France, represent at least 80% of their activity;

- Approved foreign carriers.

In all cases, the application of value added tax is based on the scheme which applies to the company that is charged for airport services.

DIRECT DEBIT

This method of payment is required for all occupancy agreements with Aéroport Tarbes Lourdes Pyrénées - SPLAR Operator.

BANK OR POSTAL CHEQUES

Aéroport Tarbes Lourdes Pyrénées

SOCIETE PUBLIQUE LOCALE AEROPORTUAIRE REGIONALE (SPLAR)

B.P. 3

65290 JUILLAN

France

Made payable to :

Aéroport Tarbes Lourdes Pyrénées – SPLAR

BANK TRANSFER

Aéroport Tarbes Lourdes Pyrénées – SPLAR

BANQUE : CAISSE EPARGNE Languedoc Roussillon

C/établissement : 13485

C/guichet : 00800

N° compte : 08009169051

c/rib : 14

IBAN : FR76 1348 5008 0008 0091 6305 114

👉 **Please indicate the references on the invoice**

(N° client / date / N° invoice)

SWIFT TRANSFER

CEPAFRPP348

IBAN : FR76 1348 5008 0008 0091 6305 114

👉 **Please indicate the references on the invoice**

(N° client / date / N° invoice)



2.

Private & Business
Aviation
AIRPORT FEES

APPLICABLE FROM 1st July 2024

2.1 LANDING CHARGE Business Aviation

The landing charge is levied for all aircraft landing at Tarbes Lourdes Pyrenees airport. The landing charges are calculated on the **Maximum Take Off Weight** MTOW of the aircraft. Landing Charges are associated with the use of airport's infrastructure and facilities by aircrafts.

Landing fees are charged for all aircrafts landing on the airport, and are based on the maximum take-off weight (**MTOW**) quoted on the airworthiness Certificate, rounded up to the nearest metric ton above.

→ Landing tariff < 6 Tons Only for Touch & GO

MTOW per tons	Price Per ton < 6 T € EX VTA
Less than 1,5 T	2,50€
From 1,5 T to less than 2,5 T	3,25€
From 2,5T to less than 4T	4,12€
From 4T to less than 6T	5,00€

For all < 6 Tons
Mandatory Forfait
Handling+Landing
▶ See Page 13

→ Landing tariff > 6 Tons

MTOW per tons	Price Per ton > 6 T € EX VTA
MTOW from 6 T	12,59€
Per ton from 7T to less than 12T	2,34€
Per ton from 13T to less than 25T	2,39€
Per ton from 26T to less than 75T	4,91€
Per ton > 75T	6,71€

Tariff + corrective coefficient **1,087838** + noise coefficient

Noise Category	Modulation Coefficient
1	1,30
2	1,20
3	1,15
4	1
5	0,85

Special conditions

Are exempted from the payment of landing charges:

- aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation ;
- state aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation ;
- aircrafts belonging to carriage company or air work only for test flight ;
- aircraft being forced to return to the airport owing to a technical incident or unfavorable atmospheric conditions on arrival or departure.

A 50% discount for helicopters and trainings (touch and go, remise de gaz)

A discount may be granted for aircraft participating in air shows, at the discretion of the Aéroport Tarbes Lourdes Pyrénées company.

↳ Landing charge does not include airport assistance. The request of extra-services will be billed separately.,

2.2 LIGHTING CHARGE

Runway lighting charges are due by all aircrafts landing or taking off from the airport when the lighting is lit, at night or if visibility is bad, or as requested by the aircraft captain or if ordered by the civil aviation authority for safety reasons.

Per movement

38,45 € EX VAT

Special conditions

Are exempted from the payment of lighting charges:

- aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation
- state aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation.

2.3 PARKING CHARGE

Aircraft parking fees are due by all aircrafts parked on the airport, subjected to the exception mentioned below. Fees are calculated per metric ton and per hour, and are based on the maximum take-off weight shown on the aircraft certificate of airworthiness.

Every started hour is due.

Per ton and per hour

* First hour ½ for free

0,32 € EX VAT

A 50% discount on the total parking amount will be given to any stay longer than 5 days (120h).

Special conditions

Are exempted from the payment of parking charges:

- aircrafts used by person who's duties figured on the list established by the Ministry charged of civil aviation
- state aircrafts used on a technical mission ordered by the Ministry in charge of civil aviation.

2.4 PASSENGER SERVICE CHARGE

Passengers fees are paid for the use of the structures and general facilities for passengers boarding, disembarkation and reception, as well as the use of check-in desks made and, conveyor belt. Service for the assistance to disabled persons is subject to a specific fee* (APMR) .

Per departure VIP Passenger

20€ EX VAT

Per departure passenger (only for aircraft > 6 tons)

+ 1,12€ EX VAT

*The disabled person charge complies with the European Parliament and Council regulation n°1107/2006 which came into force on the 1st July 2008. It funds assistance to disabled person services at the airport.

Special conditions

Are exempted from the payment of passengers' fees:

- crew members,
- transit passengers making a short halt at the airport and leaving in the same aircraft and with a flight number identical to the flight number at arrival,
- passengers of an aircraft being forced to return to the airport owing to a technical incident or unfavourable atmospheric conditions,
- passengers of an aircraft making a refuelling stop,
- children under two years of age.

2.5 AERONAUTIC FIXED RATES

Subscription terms

Flying clubs and private individuals owners of aircrafts based on the airport, exploited for private purposes only may choose a fixed rate for a month, several months or a full year.

Price basis

These aeronautical fixed rates include unlimited landings, lighting and parking along a period.

PRIVATE & BASED AIRCRAFT < 6 tons

MTOW	Yearly basis Forfait € EX VAT
Less than 1,5 T	147,59 €
From 1,5T to less than 2,5T	294,09 €
From 2,5T to less than 4T	441,67 €
From 4T to less than 6T	514,93 €
> 6 T	On demand

Methods of subscription

- Subscriptions are delivered from the 1st of January to 31st of December,
- Regarding subscription made during the year, the billing note won't be made prorata temporis,
- Subscriptions are delivered for one registration. A change of registration during the year will not result in a transfer of the subscription.
- No refund will be made if the owner choose to withdraw his aircraft during the year. No refund or postponed will be accorded by the Airport operator in case of the aircraft immobilisation due to technical reason, sell or changement of the aircraft's airport base.



3.

Private & Business
Aviation

HANDLING RATES

APPLICABLE FROM 1st July 2024

Surcharge and Special Conditions

Business Terminal is opened 7/7 from 9,00 AM LCT to 5,00 PM LCT.

- **Free extension H24 on request : if demand >48H**
- **Extension H24 on request if demand <48h :**
 - +50% handling will be applied to the relevant handling rate. (> 6TONS)
 - +25% handling will be applied to the relevant handling rate. (< 6TONS)

Cancellation fees Conditions

- **Cancellation with between 24 and 48 hours notice** (unless cancellation is due to weather conditions or ATC slot)
50% of the Full Handling Rate will be invoiced
- **Cancellation without notice or with less than 24 hours' notice** (unless cancellation is due to weather conditions or ATC slot)
100% of the Full Handling Rate will be invoiced

 **Any request for cancellation must be made by e-mail**



✈ Airport handling is mandatory for all aircraft private or commercial.

Airport handling services include :

- The load and the unloading of luggage
- Aircraft Parking 24H
- Guidance for positioning aircraft & chocking
- Crew reception
- The handling of luggage
- Use of the terminal
- The supply of the weather report
- The sending of movement messages
- The checking of the passengers and the delivery of boarding pass
- The weighing of luggage
- The use of the means of safety according to the current standards
- The passengers boarding

3.1 Forfait tariffs HANDLING + LANDING < 6 Tons

MTOW per tons	€ EX VAT Per Rotation
Less than 1,5T	10,00€
From 1.5T to less than 2.5 T	23,00€
From 2.5T to less than 4T	90,00€
From 4T to less than 6T	250,00€

Aéroclubs
50%
discount

Majorations – Surcharges (per concerned movement)

- 12,5% on Sunday
- 25% from 21H00 to 06H00
- 50% on public Holiday
- 50% for official flight (COTAM, FNY, etc...)

3.2 HANDLING tariff > 6 Tons

Cat AG	Sort of Aircraft	€ EX VAT Per Movement (excluding surcharges)
1	From 6T to less than 10T	159,22 €
2	From 10T to less than 20T	307,07€
3	From 20T to less than 30T	369,62€
4	From 30T to less than 40T	399,18€
5	From 40T to less than 50T	534,53€
6	Bae 146 Family Sukuoi SSJ Family Bombardier Cseries Family Airbus A320 Family Boeing 737	867,74€
7	Family Airbus A310/330/340/350 Family Boeing B757/767/777/787	2 766,44 €
8	Airbus A380 Boeing B747	3 675,71€

Majorations – Surcharges (Cumulative)

- 25% on Sunday
- 50% from 21H00 to 06H00
- 100% on public Holiday
- 100% for official flight (COTAM, FNY, etc...)

Delay

More than 2 hours: 50% surcharge of the invoice HT

Administration fees

10€ HT administration fees will be invoice for each order to our business partner.



Non-Schengen or Non-UE Flights : Custom and Immigration

From 01/04 to 31/10 : 07,00 AM LT to 10,00 PM LT

From 01/11 to 31/03 : 08,00 AM LT to 06,00 PM LT

PN including pax and crew details (24HR week days, 4HR week-end and public holidays by email :

- Bse-tarbes@douane.finances.gouv.fr
- Div-toulouse2@douane.finances.gouv.fr
- Codt-bordeaux@douane.finances.gouv.fr

Outside these SKED : O/R PN according to the above mentioned provisions (excepted for diverted flights).

CUST PN for flights outside European Union (Iceland, Liechtenstein, Norway, Switzerland) according to the above mentioned provisions.



DIRECTION GÉNÉRALE DES DOUANES ET DROITS INDIRECTS
 DIRECTION INTERRÉGIONALE DES DOUANES D'OCCITANIE
 DIRECTION RÉGIONALE DES DOUANES DE TOULOUSE
 DIVISION DES DOUANES TOULOUSE 2
 BRIGADE DE SURVEILLANCE EXTÉRIEURE DES DOUANES DE TARBES
 – Aéroport Tarbes-Lourdes-Pyrénées –
 Bloc Technique – 65 290 JUILLAN
 ☎ 09-70-27-61-80 // 06-64-55-22-13 ☎ 05-62-51-93-29 ✉ bse-tarbes@douane.finances.gouv.fr



PRÉAVIS DE VOL

FLIGHT FORECAST

Arrêté préfectoral n°65-2019-10-25-006 du 25/10/2019

Entrée Schengen (Entry Schengen)



Entrée U.E. (Entry U.E.)

Sortie Schengen (Exit Schengen)

Sortie U.E. (Exit U.E.)

Code ICAO ou IATA de l'aéroport de Départ ICAO or IATA code departure Code ICAO ou IATA de l'aéroport d'Arrivée ICAO or IATA code Arrival Date de Départ/Arrivée Date of Departure/Arrival (JJ/MM/AAAA)-(DD-MM-YYYY) Heure de Départ/Arrivée (LT) Time of Departure/Arrival

Immatriculation Registration Type Nom / Prénom du pilote Captain Name / Forename

	Document d'identité Nature Of Identity document	Número de Document ID Number	Nom Surname	Prénom Forename	Date de naissance Date of birth	Lieu de naissance Place of birth	Nationalité Nationality
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Préavis de vol à envoyer à (send this flight forecast to) :
bse-tarbes@douane.finances.gouv.fr div-toulouse2@douane.finances.gouv.fr codt-bordeaux@douane.finances.gouv.fr

4.

Others Airport & Vip SERVICES

4.1 ADDITIONAL AIRPORT HANDLING SERVICES

This list can be completed by the customer. The special assistance fee is due for each service.

Additional Airport Handling Services		€ EX VTA
GPU	By ½ hour	57,63€
Water Supply (cat. 1-5)	By operation	155,36€
Water Supply (cat. 6-8)	By operation	280,81€
Air Start	By operation	293,13€
Toilet (cat. 1-5)	By operation	155,36€
Toilet (cat. 6-8)	By operation	280,81€
Push	By operation (A+D)	162,49€
Telescopic Bridge	By operation (A+D)	162,49€
Car access to the aircraft	Per car	50,75€
Airport Bus (transfer pax)	Per rotation	27,50€
VIP Vehicle (transfer pax)	Per rotation	152,25€
Briefing Room Rental	Per half-day	55,83€
VIP Room Rental	Per half-day	101,67€
Terminal privatisation	Per half-day	517,65€

De icing

MTOW Cat. Aircraft	+ per liter of de-icing liquid € EX VTA	Per operation € EX VTA
Less than 40 tons		431,62€
From 40 to 100 tons		758,55€
From 100 to 200 tons	3,35€	1 178,68€
More than 200 tons		1347,87€

Intervention of airport's personnel (additional request)

Reception, Security, Porter agent	56,96€/hour
Station staff	186,00€/hour

4.2 ADDITIONAL SERVICES

Others Services

PRESTATIONS	UNITE UNIT	€ EX VAT
Administrative Fee	Per invoice	10,00
Concierge Service Fee	Per service	40,00
Hotel booking	If advanced on cost	15% fees
Rental car booking	If advanced on cost	
Taxi booking	If advanced on cost	
Coffee	Per liter	20,00
Ice	Per kilo	2,50
Dishes cleaning	Per trolley	30,00
Catering Delivery* (request catering delivery)	By operation	30,00





24H a day LDE Catering Proposals



The VIP catering proposals below concern week-days and week-ends & public holidays orders.

Côté-Py Catering can answer any specific and VIP catering demands both for crews and passengers adapted to the expectations of your customers - if order received 24 days in advance (or before Friday afternoon 3:00 pm regarding week-ends and public holidays orders).

PASSENGERS :

CANAPÉS €3.50 / unit

SWEET PETITS FOURS €3.50 / unit

MINI SANDWICHES 40 GR €5 / unit

Ham, smoked salmon, cheese

SALADS :

Océane : smoked salmon and citrus fruits €22

Caesar : chicken, parmesan and pesto €22

Vegetarian : made from vegetables of the day €20

FISH Fillet of sea bass €30

MEATS

Beef fillet €30

Local Burger : with beef €27

ACCOMPANIMENTS

Vegetables or rice or pasta or potatoes €10 / portion

FRUITS

Sliced fruits 500 gr €18 / tray

Whole fruit €3 / unit

Seasonal red berries 250 gr €14

BREAD 40 gr €1.50 / unit

BUTTER 10 gr €2 / unit

PRESSED FRUIT JUICE (orange or grapefruit) €18 / liter

CREW :

COLD MEAL €25

HOT MEAL €25



VIP Catering requests for passengers and crews :

Contact Côté-Py Caterer based at LDE airport
+33(0)5 62 32 60 50 - catering.tarbes-lourdes@aeroports-laregion.fr